

Quality Code for Higher Education

Addition of delivery site to existing HE Programme

In addition to the completion of this form, the full Course Specification must be provided to the College Approval Panel. The Academic Head should ensure that the case is valid before forwarding to the Higher Education & Skills Department.

Programme Title		Award (BA/BSc/FDa/HNC/HND)	
Awarding body/institution		Full address of proposed delivery site	

Reason for delivery at new site
How will this benefit the outcome for students?
Curricula and assessment: Please outline any variation to the proposed delivery pattern outlined in the programme specification

Assessment: Please outline in the box below how assessment strategies (including hand-in and feedback procedures) are appropriate at the site to enable students to succeed

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Resources: Please outline the resources available (classrooms, library, refectory and social facilities) to support the students on the course

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Marketability: show that there is sufficient evidence to suggest that there would be sufficient demand for the programme from prospective students in the local and regional area

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Disabilities: Please outline in the box below that the needs of disabled students have been taken into account or that the programme at the proposed site may create potential barriers

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The Academic Head agrees that this is a valid case for course amendment		Signed
		Date

	Name	Signed	Date
AH			
SLT			

OUTCOME OF MEETING

New site approved -

Yes

No

CONDITIONS OF APPROVAL

Action	Responsibility	Date met

Signed			
Name		Date	